



UNITED STATES MARINE CORPS
MARINE CORPS AIR STATION
BOX 99100
YUMA, ARIZONA 85369-9100

StaO 6280.5A
3LA
06 FEB 2001

STATION ORDER 6280.5A

From: Commanding Officer
To: Distribution List

Subj: HAZARDOUS MATERIAL CONTROL PROGRAM

Ref: (a) Title 29 Code of Federal Regulations, Part 1910.1200
(b) MCO 5100.25

1. Purpose. To implement reference (a) as per policy set forth in reference (b), to assign responsibilities and to establish procedures for Marine Corps Air Station Hazardous Material Control Program.

2. Cancellation. StaO 6280.5

3. Scope. This Order covers all operations that involve the use or handling of hazardous materials (chemicals and other health hazards described in reference (a)).

4. Background. Reference (a) was written to ensure that health hazards of all chemicals are evaluated and that information concerning their hazards is transmitted to affected employees. This information transmittal is to be accomplished via a hazard communication program which includes container labeling, Material Safety Data Sheets (MSDSs) and employee training.

5. Procedures for Hazardous Material Control

a. An inventory of all chemicals present in each work area shall be maintained, updated annually, and a copy sent to the industrial hygienist.

b. MSDSs for each chemical present in each work area shall be obtained and kept in that work area.

(1) MSDSs for items obtained through the supply system are available from Station Supply.

(2) MSDSs for items obtained via open purchase must be requested from the supplier. A copy of open purchase MSDSs

shall be sent by the purchaser to the industrial hygienist and to the Navy Environmental Health Center per reference (b).

c. All containers of chemicals used in the work place shall be labeled with identity of hazardous ingredients and appropriate hazard warnings as set forth in reference (a).

d. All personnel shall be informed of any operation in their work area where hazardous materials are present, and the location and availability of this Order, the chemical inventory of their work area and the MSDSs of the chemicals they work with.

e. All personnel using or handling hazardous materials shall be trained in:

(1) The methods and observations used to detect the presence of hazardous materials in their work area.

(2) The physical and health hazards of the chemicals in their work area.

(3) The measures they can take to protect themselves from those hazards.

(4) The details of this Order, including MSDSs and how they can obtain and use hazard information.

(5) The hazards associated with non-routine tasks.

6. Responsibilities

a. Industrial Hygienist. The industrial hygienist shall provide industrial hygiene surveys along with any follow-up instruction.

b. Supply Departments. Supply departments shall:

(1) Ensure the MSDSs are requested when ordering items from suppliers.

(2) Disseminate MSDSs to the end users of items.

(3) Make MSDSs available for items previously ordered.

c. Supervisors. Supervisors shall develop, implement and maintain a written hazard communication program which includes methods for the following:

(1) Informing personnel of any operation in their work area where hazardous materials are used.

(2) Informing personnel of the location and availability of this Order, the chemical inventory of their work area, and the MSDSs of the hazardous materials in their work area.

(3) Training personnel in the methods used to detect hazardous chemicals in their work area.

(4) Training personnel in the physical and health hazards of their work area and protective measures available.

(5) Training personnel in the details of the hazard communication program including labeling, MSDSs and the use of hazard information.

d. Environmental. Station Environmental will provide hazardous materials training as required by each unit.

7. Summary of Revision. On paragraph 3, fifth line added "container" after includes. On paragraph 6c, after Supervisors, it added the following sentence: "Supervisors shall develop, implement and maintain a written hazard communication program which includes methods for the following:".


MARK E. CONDRA

DISTRIBUTION: B